

Report of Executive Decisions

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This report is submitted for information and summarises decisions taken by the District Executive and Portfolio Holders since the last meeting of Council in January 2018. The decisions are set out in the attached Appendix.

Members are invited to ask any questions of the Portfolio Holders.

Background Papers

All Published

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Appendix

Portfolio	Subject	Decision	Taken By	Date
Strategy & Policy	SSDC Council Action Plan 2018-19	That District Executive recommend that Full Council agree to:- <ol style="list-style-type: none"> a. adopt the Council Plan, Annual Action Plan and key performance indicators at their meeting on 22nd February 2018 (Appendix A, B and D) as amended; b. note and comment on the draft measures, targets and milestones for each Priority Project (Appendix C); c. approve the monitoring arrangements as set out in the report. 	District Executive	01/02/18
Finance & Legal Services	2018/19 Draft Revenue and Capital Budgets and Medium Term Financial Plan	That District Executive recommend that Full Council agree to:- <ol style="list-style-type: none"> a. approve the Net Revenue Budget for 2018/19 of £16.483m, as set out in the Revenue Account Summary (paragraph 23) and in detail in Appendix A for the District Executive and four Area Committees, subject to any final amendments; b. a 2018/19 Council tax increase of £5, increasing the annual Band D basic rate by 3.18% to £162.48. This comprises £160.63 for SSDC, raising £9,746,896, and £1.85 on behalf of the Somerset Rivers Authority, raising £110,978 to transfer to Somerset Rivers Authority; c. approve the transfer of £468k from earmarked reserve balances to assist with the shortfall on the Transformation budget, as detailed in paragraph 50, and note the remaining balances; d. approve the additions to the Capital Programme for new capital bids of £1.987m as shown in Appendix E; e. note the Minimum Revenue Provision (MRP) Statement 	District Executive	01/02/18
Finance & Legal Services	2017/18 Revenue Budget Monitoring Report for the quarter ending 31st December 2017	That District Executive:- <ol style="list-style-type: none"> a. noted the current 2017/18 financial position of the Council; b. noted the reasons for variations to the previously approved Directorate Budgets as detailed in paragraph 7; c. noted the transfers made to and from reserves outlined in paragraph 23 	District Executive	01/02/18

Portfolio	Subject	Decision	Taken By	Date
		<p>and the position of the Area Reserves as detailed in Appendix C and the Corporate Reserves as detailed in Appendix D;</p> <p>d. noted the virements made under delegated authority as detailed in Appendix B.</p>		
Finance & Legal Services	2017/18 Capital Budget Monitoring Report for the quarter ending 31st December 2017	<p>That District Executive:-</p> <p>a. noted the content of the report;</p> <p>b. approved the revised capital programme spend as detailed in paragraph 6:</p>	District Executive	01/02/18
Leisure & Culture	District-wide Strategic Grants - Proposal for two-year funding agreements with Access for All, CASS and SPARK 2018-2020	<p>That District Executive:-</p> <p>a. agreed to a two year funding agreement, with appropriate break clauses, for the period April 2018 to March 2020, with payment of the year two grant subject to a satisfactory performance report, for the following amounts:</p> <p>i. Citizens Advice South Somerset at £121,730 per annum</p> <p>ii. SPARK at £74,260 per annum</p> <p>iii. Access for All at £9,000 per annum</p> <p>b. agreed to receive a progress report in 2019;</p> <p>c. agreed to receive a further report in 2020 with a view to considering moving to three year rolling funding agreements from 2020 onwards.</p>	District Executive	01/02/18
Strategy & Policy	Loan to Somerset Care & Repair Ltd	<p>That District Executive:-</p> <p>a. agreed for Wessex Home Loans (Wessex Resolutions CIC) to provide a loan of £200,000 to Somerset Care and Repair Ltd at a 4.5% fixed interest rate with capital and interest being repayable over 15 years.</p> <p>b. noted that this represented a departure from current policy which limits loans to £15,000;</p> <p>c. noted that the Loan would be conditional upon all necessary steps being put in place to ensure the security and repayment of the loan.</p>	District Executive	01/02/18

Portfolio	Subject	Decision	Taken By	Date
Area West (Responsibility for Environmental Health)	Food Hygiene Rating Scheme - Cost Recovery for Requested Re-inspections	That District Executive:- <ul style="list-style-type: none"> a. noted the introduction of the Food Standard Agency's guidance to cost recovery for requested re-inspections in England; b. approved the proposal to introduce a cost recovery fee for Food Hygiene Rating Scheme re-rating requests; c. approved the proposal to charge a fee of £115 for a Food Hygiene Rating Scheme re-rating inspection on the basis of full cost recovery. 	District Executive	01/02/18
Property, Climate Change & Income Generation	Commercial Property, Land and Development - Performance Management Indicators (PMI) Report	That District Executive agreed:- <ul style="list-style-type: none"> a. to implement the Performance Management Indicator (PMI) monitoring framework as outlined in the report as the basis for measuring the performance of the Council's property assets and informing future Council decisions; b. over the next twelve months to undertake further work to create a reliable set of baseline figures upon which the new Performance Management Indicators (PMI's) will be predicated; c. to report the PMI's quarterly via SSDC's quarterly performance reporting process. 	District Executive	01/02/18
Property, Climate Change & Income Generation	Commercial Services & Income Generation Update (Confidential)	That District Executive agreed:- <ul style="list-style-type: none"> a. to note the progress to date on service income reviews and b. initiatives; c. to note the early performance of the commercial property investment portfolio and ongoing property asset review, which is being delivered in line with the approved Commercial Strategy. 	District Executive	01/02/18
Strategy & Policy	Homeless Strategy	The Portfolio Holder for Strategy & Policy has agreed to extend the existing Homeless Strategy for a further year, up to December 2018. This will allow officers to prepare a new Homeless Strategy which incorporates the Homeless Reduction Act 2017, in partnership with the other four Somerset Housing Authorities where possible.	Portfolio Holder	19/01/18

Portfolio	Subject	Decision	Taken By	Date
Leisure & Culture and Finance & Legal Services	Funding Support for a new Pavilion/Community Facility to serve Forton and Chard teams - Forton Community Association	The Portfolio Holders for Leisure and Culture and Finance and Legal Services have agreed to offer a loan of £15,000 to the Forton Community Association pavilion/community centre to be repaid over 10 years, from the available capital balances and under the terms of SSDC's loans policy.	Portfolio Holder	19/01/18
Strategy & Policy	Review of the Affordable Housing Development Partnership	The Portfolio Holder for Strategy and Policy has agreed to:- a) confirm the appointment of Magna Housing Association as a replacement main partner for the remainder of the current partnership period. b) confirm that no pro rata fee will be charged for the remainder of the current financial year, but that Magna will be charged the fee wef 1st April 2018.	Portfolio Holder	26/01/18